

POOL PASS REGISTRATION INFORMATION

The pool season for Bridlewood Manor residents is right around the corner. The Board of Directors and Management have worked diligently in preparing the *Pool Rules and Regulations* as well as formulating the pool pass registration procedures.

Attached are the Bridlewood Manor *Pool Rules and Regulations* and a pool pass registration form. The registration form, which will be processed by Sequoia Management **only**, must be filled out clearly and completely. Illegible or incomplete forms will be returned to you, which may delay the issuance of your pool passes or validation stickers. Please familiarize yourself with the *Pool Rules and Regulations*.

Each household member who wishes to use the pool must have a valid pool pass. If you had a pool pass last year, upon receipt and verification of the registration form, 2010 validation stickers will be issued to you. A sticker must be affixed to each pool pass. If this is your first year in Bridlewood Manor, upon receipt and verification of the registration form, pool passes with 2010 validation stickers will be issued to you.

All homeowners can register by mailing your completed, signed & initialed registration form to:

BRIDLEWOOD MANOR COMMUNITY ASSOCIATION
c/o Sequoia Management Company, Inc.
13998 Parkeast Circle
Chantilly, VA 20151-2283

It is very important that you read the following information to OBTAIN or VALIDATE a pool pass.

New Pass: If this is your first season using the Bridlewood Manor Pool please mail your completed registration form to Sequoia Management Company. If you have a new member in your household or someone needs an updated pass, please mail your completed registration form to Sequoia Management Company. Validation stickers for existing members will be mailed to your home and new passes will be issued to the new member of the household.

Validation Sticker Only: If there are no changes from last year, **you must fill out an application under "Validation Sticker Only"** and return the form to Sequoia Management. Your 2010 validated sticker will be mailed to you.

Replacement Pass: If you need a replacement pass, you must fill out an application under replacement pass and return the form to Sequoia Management with the replacement fee of \$25.00 or the damaged pass to be replace.

Pass Colors & Age Groups:

AGE	PASS COLOR
Children Ages 11 & Younger	Red Pass
Children Ages 12-15	Yellow Pass
Ages 16 & Up	Green Pass

***Please note if your child has aged up and requires a new color pass.**

Pool passes and validation stickers are issued only if the Bridlewood Manor Homeowners Association assessment dues for this address are paid in full!

PLEASE NOTE: You will need to contact Sequoia Management to SCHEDULE AN APPOINTMENT or mail your registration form to have your pool passes made. NO WALK-INS WILL BE ACCEPTED.